

<b>New Application</b> _____
<b>Renewal Application</b> _____

**APPLICATION FOR EMPLOYEE CARD**  
TOM GREEN COUNTY BAIL BOND BOARD  
TOM GREEN COUNTY TREASURER'S OFFICE  
SAN ANGELO, TX

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**NO APPLICATION SHALL BE DEEMED COMPLETE NOR SHALL ANY LICENSE ISSUED BECOME EFFECTIVE UNTIL ALL APPLICABLE PROVISIONS OF THE TEXAS OCCUPATIONS CODE, CHAPTER 1704, AND THE CURRENT RULES AND REGULATIONS OF THIS BOARD HAVE BEEN FULLY COMPLIED WITH.**



Employee Name \_\_\_\_\_

Employee Signature \_\_\_\_\_

FOR BOARD USE ONLY  
DO NOT WRITE BELOW THIS LINE

Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Bail Bond Licensee: \_\_\_\_\_

Assumed Name of Licensee's Company: \_\_\_\_\_

Outstanding un-satisfied forfeitures of judgments in any County: \_\_\_\_\_

Conditionally Approved / Denied \_\_\_\_\_ Date: \_\_\_\_\_

Application Final Approval Granted By Board and License Issued on: \_\_\_\_\_

Employee Card Number: \_\_\_\_\_ Date Expires: \_\_\_\_\_



**CHECKLIST OF DOCUMENTS REQUIRED FOR APPLICATION TO BE CONSIDERED BY THE BOARD**

- \_\_\_\_\_ A. Complete Original Application
- \_\_\_\_\_ B. Two passport-sized photos of the applicant employee.
- \_\_\_\_\_ C. One full set of applicant's fingerprints. If this is a renewal application of a current Employee Card, the fingerprint card currently on file with the Tom Green County Sheriff's Office is sufficient.
- \_\_\_\_\_ D. A Certified Copy of the applicant's Criminal History provided by the Texas Department of Public Safety.

**ORIGINAL or RENEWAL (Circle One) EMPLOYEE CARD APPLICATION**

If Renewal, Current Employee Card Number: \_\_\_\_\_

Expiration Date of Current Employee Card: \_\_\_\_\_

Bail Bond Company Employee Since: \_\_\_\_\_

**APPLICATION FOR TOM GREEN COUNTY BAIL BOND EMPLOYEE CARD**

The undersigned licensee is currently in good standing with the Tom Green County Bail Bond Board and requests that the Board authorize the below named person to act as an employee on behalf of the licensee in Tom Green County. Licensee understands and agrees that if this application receives approval, licensee shall be responsible for all bail bonds handled by the employee unless licensee informs the Board, pursuant to the procedures established in T.T.C.A. OCCUPATIONS CODE CHAPER 1704, and the TOM GREEN COUNTY BAIL BOND BOARD RULES, as amended, of any termination of employment.

1. Bail Bond Licensee: \_\_\_\_\_  
Assumed Name of Licensee's bonding Company: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City, State, Zip code: \_\_\_\_\_  
Business Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_
2. Prospective Employee's Name: \_\_\_\_\_ Age: \_\_\_\_\_  
DL State: \_\_\_\_ DL #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip code: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Length of Residence in Texas: \_\_\_\_ Citizen of the United States: Yes \_\_\_\_ No \_\_\_\_
3. Prospective Employee's Spouse's Name: \_\_\_\_\_ Age: \_\_\_\_\_  
DL State: \_\_\_\_ DL #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip code: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_
4. Prospective Employees's Present Employer: \_\_\_\_\_  
Type of Business: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Starting Date: \_\_\_\_\_ Present Title: \_\_\_\_\_  
Present Duties: \_\_\_\_\_  
Supervisor's Name and Phone: \_\_\_\_\_  
May we contact your present employer? Yes \_\_\_\_ No \_\_\_\_  
Does your employer know you are applying for a bail bond license? Yes \_\_\_\_ No \_\_\_\_

5. Has the prospective employee ever been connected in any way with any bail bonding company other than the current licensee: (Including ownership, partial interest in, worked for, etc.)? Yes \_\_\_\_ No \_\_\_\_ . If "Yes", give full details including name, address, and telephone number of bonding company, name of licensed bondsman, county and license number, as well as dates of employment, and reasons for leaving employment: \_\_\_\_\_

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6. Has the prospective employee ever been denied or refused a Bail Bond License or Bail Bond Employee Card in any state or withdrawn an application to avoid such action? Yes \_\_\_\_ No \_\_\_\_ . If "Yes", give full details including State, County, date and reason for denial or refusal: \_\_\_\_\_

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7. Has the prospective employee ever been convicted of any felony or misdemeanor offense, in any jurisdiction? Yes \_\_\_\_ No \_\_\_\_ . If "Yes", give full details including jurisdiction, State, County, case number, Court, charge, date of offense, and final disposition: \_\_\_\_\_

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8. Are there any felony or misdemeanor charges currently pending against this prospective employee? Yes \_\_\_\_ No \_\_\_\_ . If "Yes", give full details including jurisdiction, State, County, case number, Court, charge, date of offense: \_\_\_\_\_

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9. Licensee and employee agree that the Board may conduct an investigation into the prospective employee's criminal history and may consider the same in issuing, denying, suspending or revoking any approval of the employee's authority to act as an employee. Furthermore, licensee and employee understand and agree that if, after the issuance of an employee identification card, and indictment is returned or an information and complaint are filed charging employee with commission of offense or an offense involving moral turpitude, the licensee shall immediately notify the Board, suspend the authority of the employee and return

the employee identification card to the Board during the pendency of such charges.

10. Licensee and employee agree this prospective employee is not authorized to act as an employee for any other bondsman licensee.
11. Employee has read and agrees to comply with all of the provisions of V.T.C.A. OCCUPATIONS CODE CHAPTER 1704 (THE NAIL BONDING ACT; and the TOM GREEN COUNTY BAIL BOND BOARD RULES, as amended. Yes \_\_\_\_ No \_\_\_\_.
12. As of the date of this application, the Bail Bond Licensee responsible for this Employee Application has no unpaid final judgments of forfeiture in any County in which the licensee holds or has held a bonding license. True \_\_\_\_ Not True \_\_\_\_\_. If "Not True", list all unpaid or partially paid final judgments relating to bail bond forfeitures and entered against the licensee: \_\_\_\_\_

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**LICENSEE & PROSPECTIVE EMPLOYEE'S OATH**

I, the undersigned **Tom Green County Licensee**, hereby swears, under penalty of perjury, that the information contained in this Application For Employee Card is true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Licensee

\_\_\_\_\_  
Assumed Name of Licensee's Business

SWORN AND SUBSCRIBED to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the County of \_\_\_\_\_

\_\_\_\_\_, and the State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

I, the undersigned **Employee** hereby swear, under penalty of perjury, that the information contained in this Application For Employee Card is true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Prospective Employee

SWORN AND SUBSCRIBED to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the County of \_\_\_\_\_

\_\_\_\_\_, and the State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_