



## TOM GREEN COUNTY BAIL BOND CORPORATE SURETY LICENSE APPLICATION

**\*\*Submit Original & 13 Copies with filing fee to Tom Green County Treasurer\*\***

Date of Application \_\_\_\_\_ New Application \_\_\_\_ Renewal Application \_\_\_\_\_

If renewal, please list license number and expiration date \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Business Name \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_ Fax \_\_\_\_\_

Physical Address where business is conducted within County \_\_\_\_\_

\_\_\_\_\_  
(Texas Occupancy Code Ann. § 1704.213 Vernon Supp. 2005)

### \*\*\*FOR BACKGROUND CHECK ONLY\*\*\*

Name, address and background information of the person who is the agent for the corporate surety in Tom Green County.

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Sex \_\_\_\_\_ DOB \_\_\_\_\_ SSN \_\_\_\_\_

Drivers license number \_\_\_\_\_

Home Address \_\_\_\_\_

Name and address for Agent for service of process for corporate surety under §804 of the Texas Insurance Code.

Name \_\_\_\_\_

Address for service \_\_\_\_\_

Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

Will you be waiving citation as contemplated by Texas Code Criminal Procedures Art 22.03 (Vernon Supp. 2005)? Yes \_\_\_\_\_ No \_\_\_\_\_

The following are names of all employees and agents actively engaged with the applicant in processing the giving or making of bail bonds within the Tom Green County. Applicant further attaches hereto the additional application as listed on **Exhibit "A"** for the applicant and each employee and agent. The applicant agrees that he/she will file with the Tom Green County Bail Bond Board additional personal information sheets on all employees and agents subsequently employed. *Such information shall be filed within thirty (30) days of each such employment.*

Applicant agrees that all licensed sureties or agents who execute bonds on his/her behalf are required to have on file a current personal information sheet and fingerprint card on the forms provided by the board before they will be permitted to execute bonds as directed by the Board.

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• Are you a corporation? (Circle one) Yes          No

If yes, please answer the following

Are you a Texas Corporation licensed to do business in Texas? (Circle one) Yes          No

If not a Texas Corporation, what is the state of your incorporation? \_\_\_\_\_

- Are you qualified to write fidelity, guaranty and surety bonds under the Texas Insurance Code as amended? Texas Occupancy Code §1704.211 and §1704.154(b) (2) (Vernon Supp. 2005). (Circle one) Yes          No
- Attach a certified copy of your franchise tax permit and certificate of authority to do business.
- Any corporation which acts as surety shall, before executing any bail bond must first file in the office of the County Clerk, a Power of Attorney designating and authorizing the named agent of such corporation to execute such bail bonds by such agent. This Power of Attorney shall be a valid and binding obligation of the corporation. A separate license is required for each agent operating under a corporate Power of Attorney. Texas Occupancy Code §1704.160 (a) (2) (Vernon Supp. 2005)
- If license is approved, the corporation shall furnish a cashier's check, certificate of deposit, or cash in the amount of \$50,000. Texas Occupancy Code §1704.160 (a) (2) (Vernon Supp. 2005)
- The collateral supplied shall be used to pay the final judgment of any bond forfeitures that result from the licensee's execution of a bail bond. The amount of cash value of any certificates of deposit or cashier's check you, as the applicant, intend to place on deposit with the Tom Green County Treasurer \$\_\_\_\_\_ [Certificates of Deposit or Cashier's Check must read: "Surety name and Tom Green County Treasurer"]
- If the license is approved, deliver the cashier's check, certificate of deposit, or cash to the Tom Green County Treasurer's Office within 90 days following the Board's tentative approval of the license. Bonding company will not be activated until said funds are received. Texas Occupancy Code §1704.155 (Vernon Supp. 2005)
- Have you or your agent ever been convicted or granted probation for any criminal offense? (Traffic convictions in Justice or Municipal Courts need not be listed) Texas Occupancy Code §1704.153 and §1704.252 (Vernon Supp. 2005) (Circle one) Yes          No

If yes, list the name of the offense, the court, the date, and disposition.

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- Are you involved in any civil litigation at this time (including bail bond litigation)?  
(Circle one) Yes No

If yes, give the date of filing each suit, names of the parties and court in which pending and brief description of the nature of litigation.

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- Is the applicant currently in the bail bond business? (Circle one) Yes No

If yes, list name of bail Bond Company (companies) and all counties with which you are currently associated. Texas Occupancy Code §1704.152 (Vernon Supp. 2005)

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- Has the applicant been previously engaged in the bail bond business? (Circle one) Yes No

If yes, list the name of the company (companies) previously associated with

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- If applicant or agent designated by the corporation has been licensed under Texas Occupancy Code §1704 (Vernon Supp. 2005) in another county, the application shall be accompanied by-a sworn statement from the agent designated by the corporation that he/she has **no** unpaid final judgments. **Exhibit "B"**. Texas Occupancy Code § 1704.152 (Vernon Supp. 2005)

- Has applicant been denied or refused a license to act as a bondsman? (This includes revocation or suspension of a license.) (Circle one) Yes No

If yes, where and when did such action occur?

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- Has applicant withdrawn an application before a bail bond board voted on it? (Circle one) Yes No

If yes, where and when such action occurred and gives the details.

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- Has the agent for the corporate surety been denied or refused a license to act as a bondsman? (This includes revocation or suspension of a license.) (Circle one) Yes No

If yes, where and when did such action occur?

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- Applicant shall submit a fee a \$500.00 made payable to the Tom Green County Treasurer for the filing of any original or renewal application, and a copy of the receipt submitted with this application. Applications without a receipt from the Tom Green County Treasurer will not be processed. Texas Occupancy Code §1704.154 (b) (D) (Vernon Supp. 2005)
- Applicant shall submit **Exhibit "C"** acknowledging the proper apprenticeship and continuing legal education. Applicant shall also submit **Exhibit "D"** from the supervising licensed surety. Texas Occupancy Code§ 1704.152 (Vernon Supp. 2005)
- Applicant's agent shall submit a photograph and fingerprints of the applicant's agent taken by the Sheriff's Office, along with this application. Tex. Occ. Code Ann. §1704.154(b) (4) (E) and (F) (Vernon Supp. 2003)
- Applicant shall attach letters of recommendation containing current addresses and current telephone numbers from three (3) reputable persons who have known the applicant's agent for a period of at least (3) years, recommending the applicant's agent "has a reputation of honesty, truthfulness, fair dealing and competency," and recommending the Board grant approval of the license to the applicant. Texas Occupancy Code §1704.154(c) (Vernon Supp. 2005)

- Applicant agrees to attach a current financial statement. **Exhibit "E"**.
- Applicant declares that it and all employees including the agent for the corporate surety, have read and will comply with Texas Occupancy Code §1704 (Vernon Supp. 2005), Texas Code Criminal Procedure §17 and §22 (Vernon Supp. 2005), and the rules prescribed by the Board.
- Applicant shall submit to the Board a valid assumed name certificate or certified copy thereof, properly filed with the County Clerk of Tom Green County indicating the name in which the agent for the corporate surety will conduct business in Tom Green County. Texas Occupancy Code §1704.154 (Vernon Supp. 2005)
- Applicant agrees and consents that in the event this application is found to contain any false statements; omission of material information or misrepresentation of any kind, this application may be disapproved suspended or revoked. Texas Occupancy Code §1704.252 (Vernon Supp. 2005)
- Applicant agrees that no licensee may use a telephone number, address or office of a non-licensee to conduct any bail bond activities and will not advertise or solicit under an unlicensed name, telephone number, address, or logo. The Applicant understands that such advertisement or solicitation may result in the suspension or revocation of its license. Texas Occupancy Code §§ 1704.109 & 1704.303 (Vernon Supp. 2005)

\_\_\_\_\_  
 APPLICANT

The State of Texas)  
 County of Tom Green)

Before me, the undersigned authority, a Notary Public in and for The State of Texas, on this day  
 Personally appeared \_\_\_\_\_, who, after being by me duly sworn, on

Oath deposes and says:

My name is \_\_\_\_\_. I am capable of making this affidavit and  
 Competent to testify to matters stated hereby; I am personally acquainted with the facts stated in this  
 Application and know such facts to be true and correct. I further swear all facts and information are true  
 And correct.

\_\_\_\_\_  
 APPLICANT

Given under my Hand and Seal of Office, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

SEAL

\_\_\_\_\_  
 Notary public in and for the State of Texas

*EXHIBIT "A"*

Attached Completed Application for Tom Green Count Bail Bond Employee Card

Form is located on Tom Green County Bail Bond Board Website.

*EXHIBIT "B"*

**CERTIFICATE OF NO OUTSTANDING  
FINAL JUDGMENTS**

This is to certify that neither the Applicant nor the agent have final judgments that have been unpaid for more than 30 days and that arose directly or indirectly from any bond executed by the Agent as a surety or an agent for a surety in any of the counties of the State of Texas.

\_\_\_\_\_  
Affiant's Signature

The State of Texas §  
County of Tom Green §

\_\_\_\_\_, being duly sworn, deposes and says: The foregoing  
Certification of no outstanding final judgments, marked *Exhibit "B"* is true and correct and is within my  
Personal knowledge.

Subscribed and sworn to, before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

SEAL

*EXHIBIT "C"*

**STATEMENT OF APPRENTICESHIP AND CONTINUING LEGAL EDUCATION**

1. In the two (2) years preceding this application, I have had at least one year of continuous employment in the bail bond business under the supervision of a licensed surety for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business.

Dates of continuous work experience:

\_\_\_\_\_

A. Name, address and telephone number of company where experience was obtained:

\_\_\_\_\_

B. Name, address and telephone number of supervisor where experience was obtained:

\_\_\_\_\_

2. I have completed in person at least eight (8) hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an accredited institution of higher education in the State.

Name of the course(s) of continuing legal education taken; number of hours per course; location and dates.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Affiant's Signature

The State of Texas §  
County of Tom Green §

\_\_\_\_\_, being duly sworn, deposes and says: The foregoing Statement, marked *Exhibit "C"* is a full and complete statement of my apprenticeship and continuing Legal education. This statement is true and correct and is within my personal knowledge.

Subscribed and sworn to, before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

SEAL



*EXHIBIT "D"*

The State of Texas §  
County of Tom Green §

SUPERVISORS AFFIDAVIT OF APPRENTICESHIP

My name is \_\_\_\_\_ and I am authorized and competent to make this affidavit. I am licensed surety in the County of \_\_\_\_\_, Texas. In the two (2) years preceding his /her application, I have supervised \_\_\_\_\_ whom I have employed continuously for one (1) year. He/She has worked not less than 30 hours per week, excluding annual leave, and has performed duties that encompass all phases of the bonding business/

\_\_\_\_\_  
Affiant

SUBSCRIBED AND SWORN under penalty of perjury the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

*EXHIBIT “E”*

***FINANCIAL STATEMENT***

*(PLEASE ATTACH HERE)*