

At a Regular Meeting of the Commissioners' Court of Tom Green County, Texas, held in the Edd B. Keyes Office Building in San Angelo, Texas, on November 9, 1999, the following were present:

Clayton Friend, Commissioner Precinct #1
 Karl Bookter, Commissioner Precinct #2
 Jodie R. Weeks, Commissioner Precinct #3
 Richard S. Easingwood, Commissioner Precinct #4
 Michael D. Brown, County Judge
 Judith Hawkins, County Clerk and Ex-officio Clerk
 of the Commissioners' Court

The meeting was called to order at 8:37 a.m. and immediately recessed to go into Closed/Executive Session to discuss matters listed on the official agenda for today's meeting.

The Closed/Executive Session adjourned and the Open Session reconvened at 9:50 a.m.

The Pledge of Allegiance was recited and the invocation was delivered by Commissioner Weeks.

Motion was made by Commissioner Weeks, seconded by Commissioner Friend to approve the Consent Agenda as presented:

- A. Approve the Minutes of the November 2, 1999 Regular Meeting and the November 8, 1999 Special Called Meeting.
- B. Accept the Minutes of Accounts Allowed, approve bills in the amount of \$76,021.95 and approve purchase orders in the amount of \$61,230.30.
- C. Approve the following salary expenditures:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTION</u>	<u>EFF. DATE</u>	<u>GRADE & STEP</u>	<u>SALARY</u>
Henshaw, Shelah E.	Extension	New Hire	11/15/99	12/1	\$ 650.00 S/M
Conley, Corey A.	Vehicle Regist.	New Hire	11/15/99	10/1	\$ 589.00 S/M
Green, Wanda J.	Library	New Hire	11/15/99	21/1	\$1014.00 S/M
Graham, Cecilia H.	Library	Title/Sal. Rev.	10/01/99	P/T	\$ 5.25 /HR
Davis, Jennifer L.	Treasurer	Promotion	11/08/99	16/1	\$ 792.00 S/M
Phair, Betty A.	District Atty.	Eff. Date Rev.	9/28/99	10/1	\$ 589.00 S/M
Thompson, Rodney L.	ITD	Status Chg.	11/06/99	P/T	\$ 7.50 /HR
Fuentes, Juan N.	ITD	Rehire	11/06/99	Temp.	\$ 7.50 /HR

and acknowledge as a matter of record:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTION</u>	<u>EFF. DATE</u>	<u>GRADE & STEP</u>	<u>SALARY</u>
Dickerson, James R.	CSCD (218)	New Hire	11/10/99	N/A	\$ 931.46 S/M
Milam, Corey L.	CSCD (218)	New Hire	11/10/99	N/A	\$ 931.46 S/M
Chaney, Y. Cynthia	CSCD (218)	Promotion	11/04/99	N/A	\$ 747.58 S/M
Tuinstra, Renee' N.	CSCD (218)	Prom/Trans.	11/16/99	N/A	\$ 931.46 S/M
Brownlee, E. Nicole	Treasurer	Resignation	11/05/99	16/2	\$ 812.00 S/M
Durham, Sheila L.	Juv. Probation	Resignation	11/30/99	N/A	\$ 988.42 S/M
Ham, Steven C.	Juv. Probation	Resignation	11/30/99	N/A	\$1205.10 S/M

- D. Accept Continuing Education hours (recorded with these minutes) for Commissioner Karl W. Bookter.

The County Judge and all commissioners voted in favor of the motion and it carried.

There was no action on any matter from the Closed/Executive Session.

Mr. George Morris, Construction Manager for the New Tom Green County Jail Project, had no items for consideration at today's meeting. He did say that Mr. Burns' presentation will have a direct impact on Phase II of the construction. Kenneth Burns, Chairman of Burns, Fletcher & Gill Architects in Fort Worth, distributed preliminary information in reference to Phase II. With this information he will visit all department heads concerned and make necessary adjustments. A magistrates courtroom will be added at the request of the District Judges. No action was taken.

Motion was made by Judge Brown, seconded by Commissioner Bookter authorizing the mailing of bids for RFB 00-012 "Cellular Phone Services" and setting the opening date for December 13, 1999. All Court members voted in favor of the motion.

Motion was made by Commissioner Weeks, seconded by Commissioner Friend to approve the following line item transfers:

FROM:	<u>Fund</u> 001 General Fund	<u>Department</u> 138 Housekeeping	<u>Account</u> 0108 Salary/Parttime	<u>Amount</u> (\$ 435.00)
TO:	001 General Fund	138 Housekeeping	0470 Capitalized Equip.	\$ 288.00
	001 General fund	138 Housekeeping	0388 Cellular/Pager Svc.	147.00
FROM:	<u>Fund</u> 001 General Fund	<u>Department</u> 192 Contingency	<u>Account</u> 0601 Reserves	<u>Amount</u> (\$8,100.00)
TO:	001 General Fund	008 Information Tech.	0470 Capitalized Equip.	\$6,300.00
	001 General Fund	008 Information Tech.	0475 Equipment	\$1,800.00
FROM:	<u>Fund</u> 001 General Fund	<u>Department</u> 192 Contingency	<u>Account</u> 0601 Reserves	<u>Amount</u> (\$2,300.00)
TO:	001 General Fund	057 Radar Unit	0473 Radar Unit	\$2,300.00

All court members voted in favor of the motion and it carried.

The *Tom Green County Use of Computer Resources Policy*, prepared and submitted by Library Director Larry Justiss, was briefly discussed. Commissioner Friend moved to approve the *Tom Green County Use of Computer Resources Policy* (recorded with these minutes) as presented with the addition added by Judge Brown. The motion was seconded by Commissioner Weeks. The motion was unanimously approved.

Judge Brown moved to add the language to 11.11 Computers under Personnel Policy, "If unauthorized software is found and removed from a employee's computer, a written warning will be placed in the employee's personnel file. Further disregard of Policy 11.11 will result in removal of the user's access rights to all computers and the system. Be also advised that continued violation of policy 11.11 will result in punitive action against the employee and upon the first violation of the *Tom Green County Computed Use Policy*, a written warning will be placed in the employee's personnel file. Further disregard of the Policy will result in removal of the user's access rights to all computers and the system. Be also advised that continued violation of the policy will result in punitive action against the employee." The motion was seconded by Commissioner Friend. All Court members voted in favor of the motion.

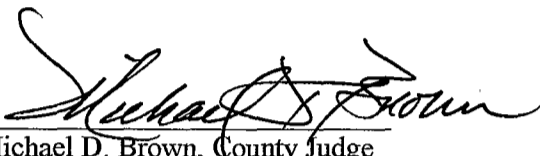
Commissioner Weeks led the discussion concerning issues relating to the Tom Green County Subdivision and Manufactured Home Rental Community Development Regulations and the manufactured rental home community trying to be developed on a ten acre tract on Fruitland Farm Road in his precinct. Interested

public citizens Edwin Garner and Ralph Goble expressed their views. City/County Health Department Director Mike Loving also participated in the discussion. Based on the facts that the developer has not gone through the proper procedures for subdividing this tract it remains a ten acre tract. No action was taken.

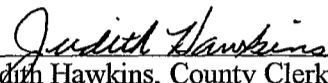
Future agenda items were discussed.

Announcements were made.

The meeting adjourned.



Michael D. Brown, County Judge



Judith Hawkins, County Clerk
and Ex-officio Clerk of the
Commissioners' Court