

**Tom Green County Commissioners' Court
January 30th, 2007**

The Commissioners' Court of Tom Green County, Texas, met in Regular Session January 30th, 2007 in the Edd B. Keyes Building, with the following members present:

- Ralph Hoelscher, Commissioner of Precinct #1
- Aubrey de Cordova, Commissioner of Precinct #2 (**Absent**)
- Steve Floyd, Commissioner of Precinct #3
- Richard Easingwood, Commissioner of Precinct #4
- Michael D. Brown, County Judge

1. County Judge, Mike Brown, called the meeting to order at 8:04 A.M.
2. Judge Brown recessed the Open Meeting to go into a Closed Executive Session in accordance with V.T.C.A. Government Code, Chapter 551, subchapter D at 8:04 AM.
5. Judge Brown reconvened the meeting in Open Session at 8:55 AM.
6. **Judge Brown moved to authorized Dana Banks, Legal Counsel for Tom Green County in Personnel Issues, to enter into mediation regarding the case discussed in Executive Session. Commissioner Floyd seconded the motion. The motion passed 4-0.**
7. **Commissioner Floyd moved to approved the Minutes of Accounts Allowable (Bills) from January 24th – 30th, 2007 in the amount of \$ 424,444.86 and Purchase Orders from January 22nd – 26th, 2007 in the amount of \$ 61,100.76**
8. **Commissioner Easingwood moved to approve the Personnel Actions as presented. Commissioner Hoelscher seconded the motion. The following items were presented:**

The following salary expenditures are being presented for your *Approval*:

NAME	DEPARTMENT	ACTION	EFF DATE	RANGE	SALARY	SUPPLEMENT
Rangel, Clinton R.	Juvenile Probation	Salary Increase	2-01-07	N/A	\$1,000 S/M	\$108.33
Little, Samantha S.	Library	New Hire	1-26-07	S03	\$6.90/Hour	

The following personnel actions are presented for *Acknowledgement* and as a matter of record:

NAME	DEPARTMENT	ACTION	EFF DATE	RANGE	SALARY	SUPPLEMENT
Rowe, Judy L.	Library	Retirement	2-28-07	S03	\$713.63 S/M	
Rios, Jessica L.	Vehicle Registration	Resignation	1-24-07	S09	\$805.00 S/M	
Goodman, Stephanie A.	District Attorney	Resignation	2-15-07	N/A	\$2720.35 S/M	
Bazan, Ida J.	Library	Resignation	1-29-07	S03	\$679.24 S/M	
Hawkins, Derrick B.	CSCD	Salary Increase	1-16-07	N/A	\$1129.79 S/M	
Cantu, Kristina	CSCD	Salary Increase	11-16-06	N/A	\$1150.12 S/M	
Moreno, Guillermo III	CSCD	Salary Increase	1-16-07	N/A	\$1199.00 S/M	

Campbell, Terry D.	CSCD	Salary Increase	2-01-07	N/A	\$1064.94 S/M
Springer, Susan J.	CSCD	New Hire	1-17-07	N/A	\$1105.00 S/M

The following personnel actions are presented for *Grants* as a matter of record: **NONE**

9. Judge Brown moved to approve the following line item transfers:

Fund: General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
036 Treasurer	0301 Office Supplies		72.00
036 Treasurer	0405 Dues & Subscriptions	72.00	
036 Treasurer	0301 Office Supplies		71.00
036 Treasurer	0496 Notary Bond	71.00	
014 District Clerk	0428 Travel & Training		1,243.00
014 District Clerk	0403 Bond Premiums	1,243.00	
080 Library	0416 Computer service		410.00
080 Library	0438 Binding		117.00
080 Library	0469 Computer Software	527.00	
134 N. Branch Library	0530 Building Repair		43.00
134 N. Branch Library	0418 Hired Services	43.00	
650-058 Mental Health	0119 Salary/Overtime	4,419.00	
650-058 Transfers In	3980 Transfers		4,419.00
001-192 Contingency	0601 Reserves		4,419.00
001-390 Transfers Out	3980 Transfers	4,419.00	

Commissioner Floyd seconded the motion. The motion passed 4-0. (Recorded with these minutes.)

10. **No Action** regarding car allowance for the County Clerk.

11. Future Agenda Items:

Consider Sheriff's Annual Racial Profile Report.

12. Announcements:

1. February 8th, 2007 will be a Subdivision Workshop and Records Management to determine County needs.
2. Outside Auditor will be here Monday to start the County Audit and will be here for about 3 weeks.
3. February 13th, 2007 will be the next Regular meeting of the Commissioner's Court.
4. February 13th, 2007 will be the Pipeline Safety meeting.

13. Judge Brown adjourned the meeting at 9:14 AM.

As per HB 2931, Section 4:

I, Elizabeth McGill, County Clerk of Tom Green County, Texas do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met on January 30th 2007.

I hereby set my hand and seal to this record January 30th, 2007.

Elizabeth McGill, County Clerk and
Ex-officio Clerk of the Commissioners' Court

Treasurers' Accounts Payable Report

Period of January 24, 2007 - January 30, 2007

Hand delivered Date: 01/26/07 Time: 3:30 p.m.

The attached report includes all funds that are subject to the County Treasurers' review. As a matter of procedure this report is submitted to the Commissioners' Court for approval, however, the following Funds or Bank accounts are not under the Commissioners' Court Jurisdiction nor do they require Court approval.

OPER Bank Account

Fund 45 County Attorney Hot Check Funds; Fund 47 -Jury Donations;
Funds 50 & 55 Dist Attorney Hot Check Funds;
CSCD Bank Account and JUV Bank Account.

Invoices related to Bank Accounts CSCD/JUV are processed by the Auditor and submitted for review by the Treasurer, prior to issuance of checks. All other invoices are submitted directly to the Treasurers' Office for processing and audited by the Auditors' Office prior to issuance of checks.

Bank Account Code - Budget

BOND- Property Tax Budget Bond Issues Operating Account
FORT- Operating Account for Sheriff and DA Forfeiture Funds
OPER -County Budget General Operating Account
CSCD- State Budget CSCD General Operating Account
JUV- State Budget Juvenile Operating Account
PC- Clearing account- Paychecks - Benefits-Deductions

Totals

\$424,444.86 All Bank Accounts- Refer to Last Page

Payroll-Employee Paychecks

Payroll-Employee or Election Paychecks

Jury Checks

Voids-Month of

\$424,444.86 Grand Total

Submitted by

Dianna M Spieker
Dianna Spieker, County Treasurer

Prepared by

Monia P. Mata
Deputy Treasurer

Approved in Commissioner's Court on

January 30, 2007

Mike Brown-County Judge

Ralph Hoelscher-Comm. Pct #1

Ralph Hoelscher

Aubrey de Cordova-Comm. Pct #2

Absent

Steve Floyd-Comm. Pct #3

Steve Floyd

Richard Easingwood-Comm. Pct#4

Richard Easingwood, Jr.

COMMISSIONERS' COURT TOM GREEN COUNTY



Line-Item Transfers

Michael D. Brown
County Judge

January 22, 2007

Fund: General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
036 Treasurer	0301 Office Supplies		72.00
036 Treasurer	0405 Dues & Subscriptions	72.00	

Reason

To pay GTOT dues for 2007.

M. Spaski
1-22-2007

Department Head

1-30-07

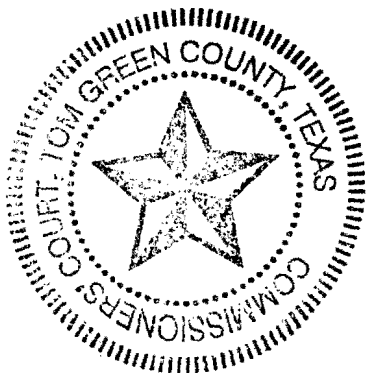
Date Approved by Commissioners' Court

Nathan Caddick

Auditor

M. Brown

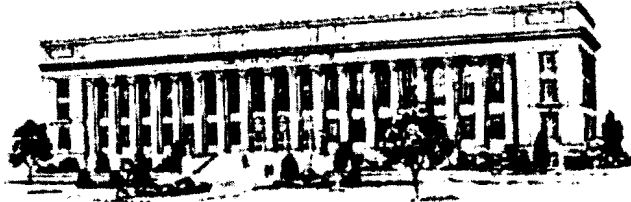
County Judge



Elizabeth McGill

Attest - County Clerk

COMMISSIONERS' COURT TOM GREEN COUNTY



Line-Item Transfers

Michael D. Brown
County Judge

January 22, 2007

Fund: General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
036 Treasurer	0301 Office Supplies		71.00
036 Treasurer	0496 Notary Bond	71.00	

Reason

Transfer funds to pay for notary bond.

1.22.07
M. D. Brown

Department Head

1-30-07

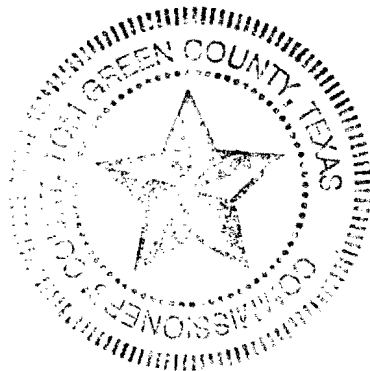
Date Approved by Commissioners' Court

Nathan Cadduck

Auditor

Michael D. Brown

County Judge



Elizabeth Mc Bell

Attest - County Clerk

COMMISSIONERS' COURT TOM GREEN COUNTY



Line-Item Transfers

Michael D. Brown
County Judge

January 24, 2007

Fund: General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
014 District Clerk	0428 Travel and Training		1,243.00
014 District Clerk	0403 Bond Premiums	1,243.00	

Reason

Transfer funds to cover shortfall for insurance premiums.



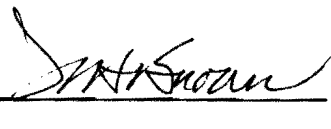
Department Head

1-30-07

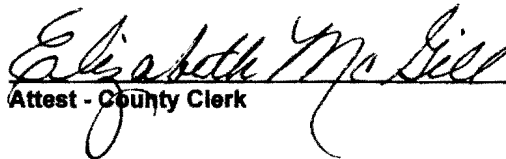
Date Approved by Commissioners' Court



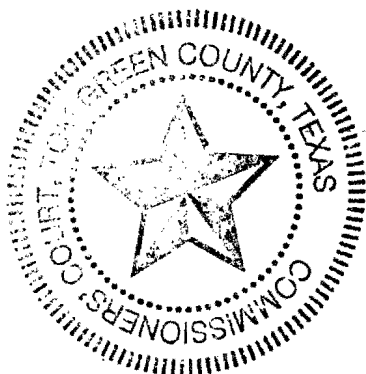
Auditor



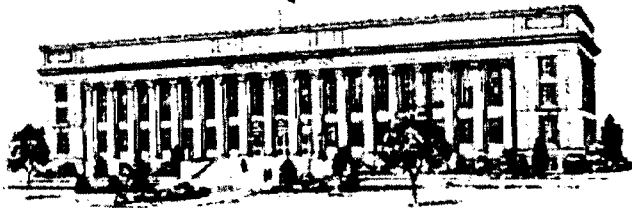
County Judge



Attest - County Clerk



COMMISSIONERS' COURT TOM GREEN COUNTY



Line-Item Transfers

Michael D. Brown
County Judge

January 22, 2007

Fund: General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
080 Library	0416 Computer Service		410.00
080 Library	0438 Binding		117.00
080 Library	0469 Computer Software Expense	527.00	
080 Library			

Reason

To cover shortages in line item. Billings exceeded estimated costs.

Larry Roberts

Department Head

1-30-07

Date Approved by Commissioners' Court

Nathan Craddock

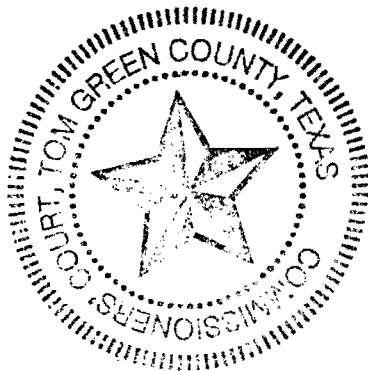
Auditor

M. Brown

County Judge

Elizabeth Mc Gill

Attest - County Clerk



COMMISSIONERS' COURT TOM GREEN COUNTY



Line-Item Transfers

Michael D. Brown
County Judge

January 24, 2007

Fund: General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
134 North Branch Library Bldg.	0530 Building Repair		43.00
134 North Branch Library Bldg.	0418 Hired Services	43.00	

Reason

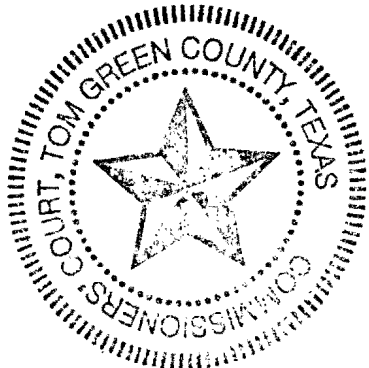
Transfer funds to cover increased pest control costs.

Don L. KD 1-25-07
Department Head

1-30-07
Date Approved by Commissioners' Court

Nathan Cadduck
Auditor

John Swan
County Judge



Elizabeth Mc Sell
Attest - County Clerk

COMMISSIONERS' COURT TOM GREEN COUNTY



Line-Item Transfers

Michael D. Brown
County Judge

January 22, 2007

Fund: General Fund

<u>Department</u>	<u>Account</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
650-058 Mental Health Unit	0119 Salary/Overtime	4,419.00	
650-058 Transfers In	3980 Transfers		4,419.00
001-192 Contingency	0601 Reserves		4,419.00
001-390 Transfers Out	3980 Transfers	4,419.00	

Reason

Document previous court action for comp time paydown in dept 058.

11/28/06

Department Head

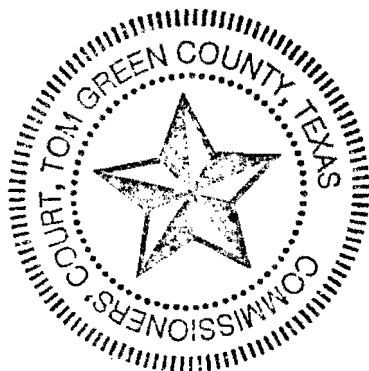
1-30-07

Date Approved by Commissioners' Court

Auditor

J.M. Moran

County Judge



Elizabeth McGill

Attest - County Clerk