

**REQUEST TO REDACT  
SOCIAL SECURITY NUMBER  
FROM PUBLIC DOCUMENTS**

(One form per person)

I request that my social security number found in the following document (s) be removed from public access:

<u>NAME LISTED ON DOCUMENT</u>	<u>DOCUMENT TITLE</u>	<u>RECORDING NUMBER</u>	<u>PAGE # THAT SSN APPEARS</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I am the owner of the Social Security Number (SSN) that appears in the document (s) listed above. I submit this request for the purpose of preventing full disclosure of my SSN and I understand that the last four digits must remain in the public document as required by law.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ DAYTIME PHONE NUMBER \_\_\_\_\_

**FOR OFFICE USE**

DATE REQUEST RECEIVED: \_\_\_\_\_ DATE REDACTION COMPLETED: \_\_\_\_\_

REDACTION COMPLETED BY (NAME OF STAFF): \_\_\_\_\_

COMMENTS: \_\_\_\_\_

*public information tray/redaction request form OPR* 03/01/07