

# Memo

**To:** Whom It May Concern

**From:** Sheri Woodfin

**Date:**

**Re:** Release of Trust Fund

---

**Dear Petitioner,**

**Please sign the form included in the presence of a notary and return the form to the clerks office for processing.**

**You will need to provide a copy of your birth certificate and a copy of a picture ID.**

**If processing by mail, please allow approximately 10 days for the funds to be sent to you. If you will be presenting the application in person, a phone number can be provided and we will contact you when a check is available for pick-up.**

**If you have, any questions feel free to contact me at 325-659-6579.**

**Sincerely,**

**Sheri Woodfin, District Clerk**

**Tom Green County**

**112 West Beauregard,**

**San Angelo, Texas, 76901**

Cause No. \_\_\_\_\_

In the Matter of

\* IN THE DISTRICT COURTS OF  
\* TOM GREEN COUNTY, TEXAS  
\* \_\_\_\_\_ JUDICIAL DISTRICT

**APPLICATION FOR DELIVERY OF FUNDS**

TO SAID HONORABLE COURT:

I, \_\_\_\_\_, he undersigned and one and the same person for whose benefit the District Clerk is holding funds paid into the registry of the court pursuant to a judgment heretofore entered. Payment was made into the registry of the court because I was a minor at the time the judgment was signed, I am no longer a minor. I was born on \_\_\_\_\_, as is more particularly shown on the copy of my birth certificate hereto attached and herein incorporated by reference for all pertinent purposes. I am now 18 years of age or over. I hereby request the court to enter an order authorizing the District Clerk to deliver the funds and/or account to me.

Date \_\_\_\_\_

\_\_\_\_\_  
Applicant

Sworn to and subscribed before me on \_\_\_\_\_.

\_\_\_\_\_  
Notary

**Order Authorizing Release of Funds and Payment of Administrative Expenses**

The foregoing application was presented to the court, and the court finding the applicant is now over the age of 18 years, the Clerk of this court is authorized and ORDERED to deliver to the applicant, funds held by the clerk. IT IS THEREFORE ORDERED that the Clerk of the Court shall pay to applicant the amount deposited on behalf of the applicant and the interest credited to the account in the manner calculated hereafter:

Ninety percent of the interest credited to the account shall be paid to the applicant and ten percent of the interest shall be paid to the Clerk of the court for reimbursement to the Tom Green County General Fund for the accounting and administrative expenses of maintaining the account pursuant to the provisions of Section 117.054 of the Texas Local Government Code.

Date \_\_\_\_\_

\_\_\_\_\_  
District Judge Presiding

**Receipt**

The Clerk of the District Court of Tom Green County having this day delivered to me the following:

Ck # \_\_\_\_\_

I the undersigned hereby acknowledge receipt of same and I release the Clerk of all liability and accountability thereof:

Date \_\_\_\_\_

\_\_\_\_\_  
Receiver of Funds